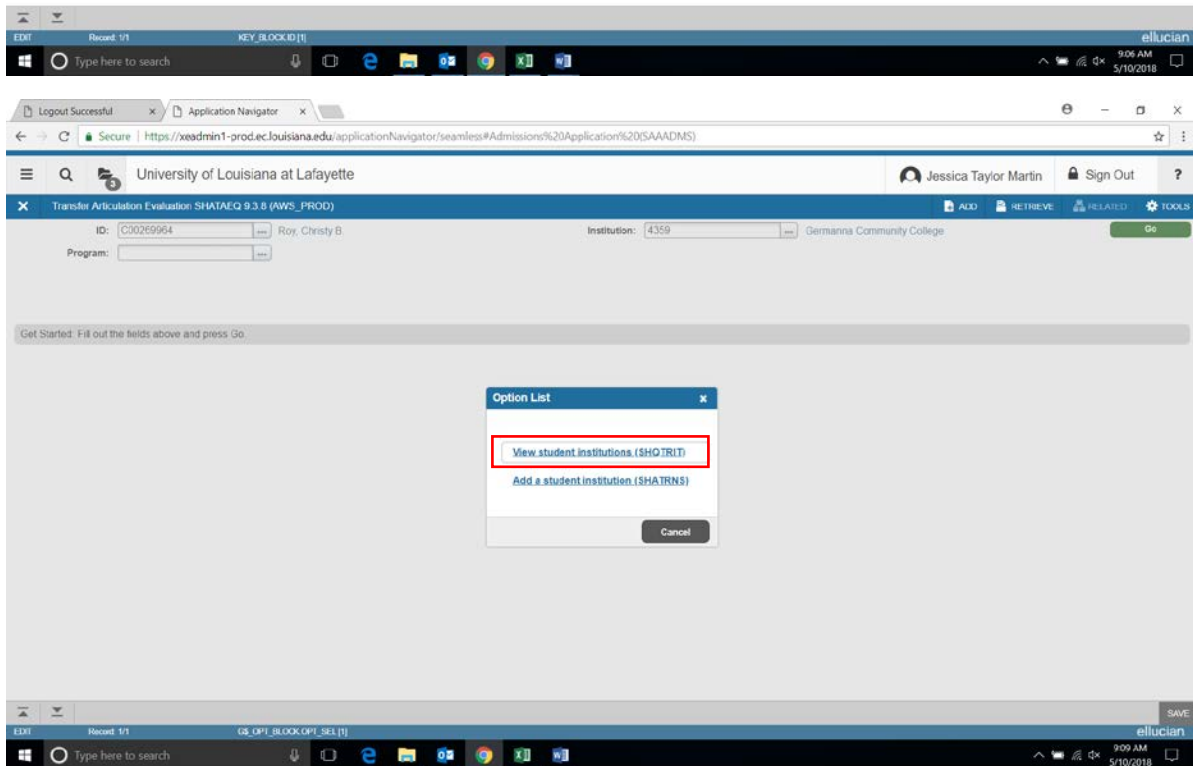
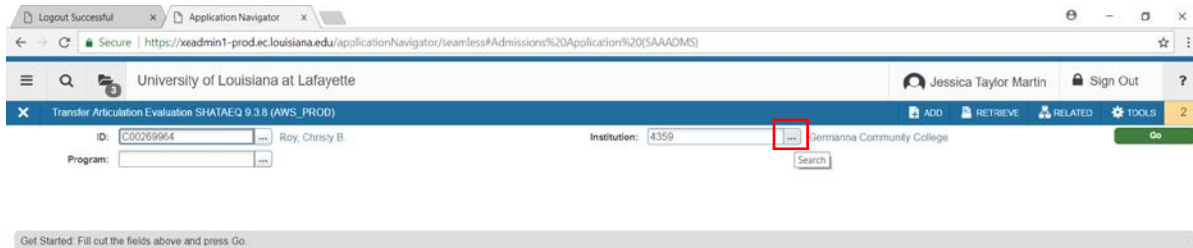
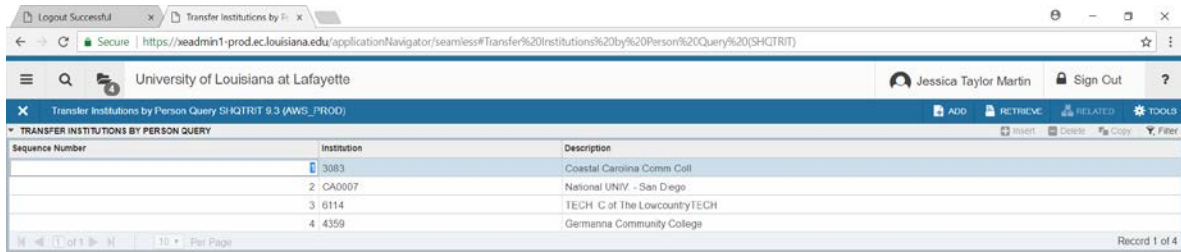


How to Update Equivalents for Students

SHATAEQ *Transfer Articulation Evaluation*: where a student's transcript with equivalents is posted. You will need a student's ID number and school code to look at the student's record if it has already been posted. If you only have the ID number, you can use the search function and click the "View Student Institutions" to see what school(s) are posted.



From here you can choose the school you want to look at or need to update.



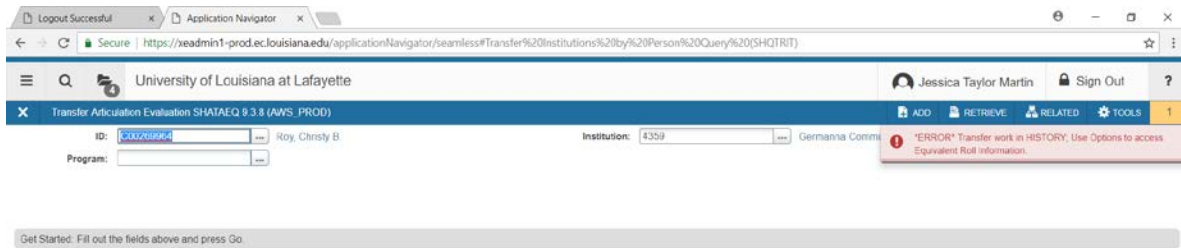
The screenshot shows a web browser window with the URL [https://xadmin1-prod.ec.louisiana.edu/applicationNavigator/seamless#Transfer%20Institutions%20by%20Person%20Query%20\(SHGTRIT\)](https://xadmin1-prod.ec.louisiana.edu/applicationNavigator/seamless#Transfer%20Institutions%20by%20Person%20Query%20(SHGTRIT)). The page title is "University of Louisiana at Lafayette" and the user is logged in as "Jessica Taylor Martin". The main content area is titled "Transfer Institutions by Person Query SHGTRIT 9.3 (AWS_PROD)". Below this is a table with the following data:

Sequence Number	Institution	Description
1	3083	Coastal Carolina Comm Coll
2	CA0007	National UNIV - San Diego
3	6114	TECH C of The LowcountryTECH
4	4359	Germanna Community College

The table has a pagination control at the bottom left showing "1 of 1" and "Per Page". The record count is "Record 1 of 4".



If the record has already been "rolled to history", you will get an error message and need to "delete from history" to see it in this screen.



The screenshot shows a web browser window with the URL [https://xadmin1-prod.ec.louisiana.edu/applicationNavigator/seamless#Transfer%20Institutions%20by%20Person%20Query%20\(SHGTRIT\)](https://xadmin1-prod.ec.louisiana.edu/applicationNavigator/seamless#Transfer%20Institutions%20by%20Person%20Query%20(SHGTRIT)). The page title is "University of Louisiana at Lafayette" and the user is logged in as "Jessica Taylor Martin". The main content area is titled "Transfer Articulation Evaluation SHATAEQ 9.3.8 (AWS_PROD)". Below this is a form with the following fields:

ID: Roy, Christy B Institution: Germanna Comm

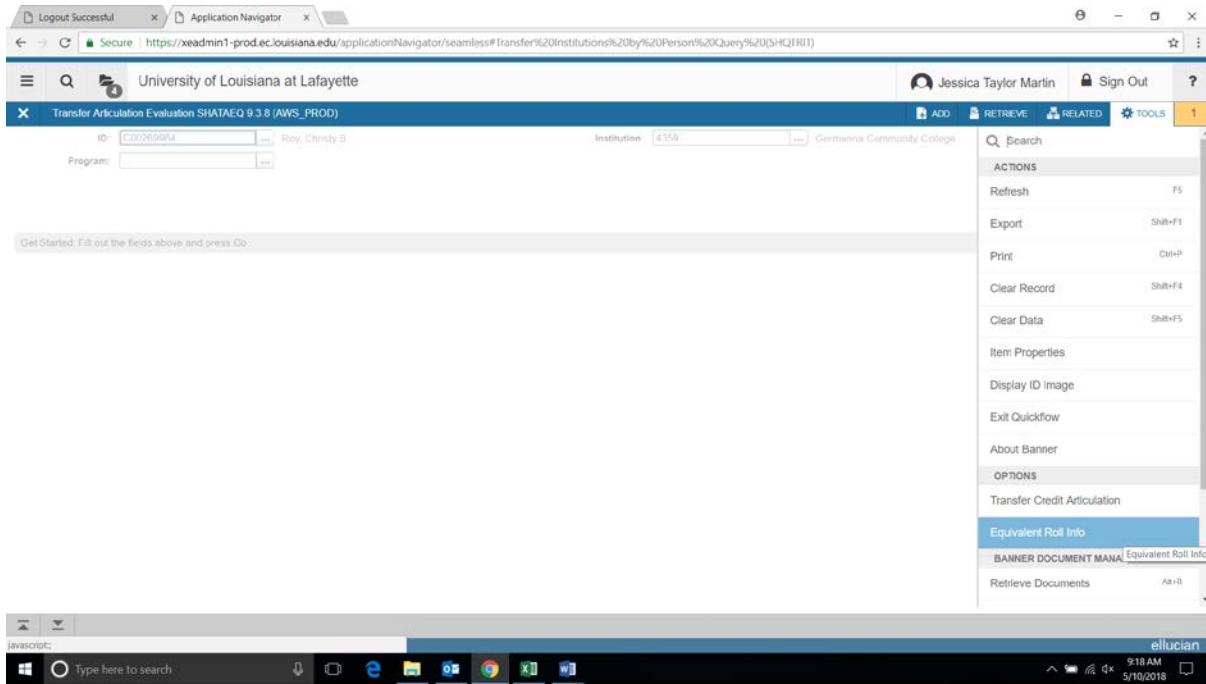
Program:

Get Started. Fill out the fields above and press Go.

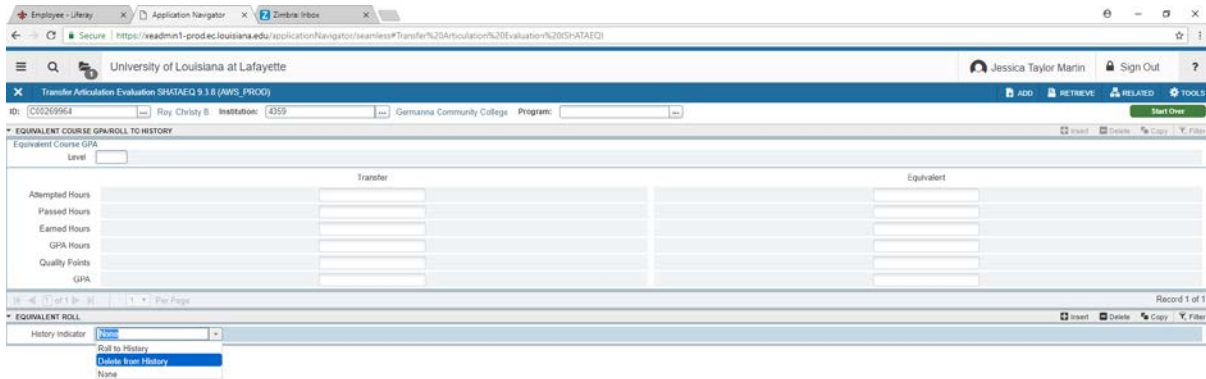
An error message is displayed in a red box: "ERROR! Transfer work in HISTORY. Use Options to access Equivalent Roll information."



To “delete from history”, you will click “TOOLS”, and under “OPTIONS” you will click “Equivalent Roll Info”



You will then click “delete from history” and save (F10).



Once the record has been deleted from history, you can see the transfer courses, as well as the equivalent courses. If the record has not been rolled to history, when you click "GO", you will go straight to this screen.

Attendance Period	Term	Level	Transfer Group	Transfer Primary Inst	Transfer Subject	Transfer Course	Transfer Credit Hours	Transfer Grade	Transfer Duplicate	Transfer Title	Articulate Inst	Equivalent Level	Equivalent Subject	Equivalent Course
2	201340	UG		<input type="checkbox"/>	HLT	250	3.000	B		General Pharmacol	Successful	UG	HLTH	2XXX
	2	201340	UG	<input type="checkbox"/>	NUR	100	1.000	B		Intro to Nursing & H.	Override Edit	UG	XXNR	XXXX
	2	201340	UG	<input type="checkbox"/>	NUR	115	3.000	A		LPN Transition	Override Edit	UG	XXNR	XXXX
	2	201340	UG	<input type="checkbox"/>	NUR	136	1.000	A		Drug Dosage Calcul.	Override Edit	UG	XXNR	XXXX
	4	201414	UG	<input type="checkbox"/>	NUR	226	2.000	A		Health Assessment	Override Edit	UG	XXNR	XXXX
	6	201420	UG	<input type="checkbox"/>	NUR	216	8.000	C		Integrated Concepts II	Override Edit	UG	XXNR	XXXX
	6	201420	UG	<input type="checkbox"/>	NUR	245	3.000	B		Maternal Nursing	Override Edit	UG	XXNR	XXXX
	8	201440	UG	<input type="checkbox"/>	NUR	217	8.000	B		Integrated Concept	Override Edit	UG	XXNR	XXXX
	8	201440	UG	<input type="checkbox"/>	NUR	254	2.000	A		Dimensions of Prof.	Override Edit	UG	XXNR	XXXX
				<input type="checkbox"/>						(None)				



When re-rolling, or re-articulating courses, you will use the Articulation Indicator dropdown to change it from “Override Edit” to “No Equivalent” and save (F10). When you save, the status will change to “Successful”.

Attendance Period	Term	Level	Transfer Group	Transfer Primary Inst	Transfer Subject	Transfer Course	Transfer Credit Hours	Transfer Grade	Transfer Duplicate	Transfer Title	Articulate Ind	Equivalent Level	Equivalent Subject	Equivalent Course
2	201340	UG		<input type="checkbox"/>	HLT	250	3.000	B		General Pharmacol	Override Edit	UG	XXNR	XXXX
2	201340	UG		<input type="checkbox"/>	NUR1	100	1.000	B		Intro to Nursing & H.	Articulate	UG	XXNR	XXXX
2	201340	UG		<input type="checkbox"/>	NUR	115	3.000	A		LPN Transition	Unarticulate	UG	XXNR	XXXX
2	201340	UG		<input type="checkbox"/>	NUR	135	1.000	A		Drug Dosage Calcul.	Override Edit	UG	XXNR	XXXX
4	201414	UG		<input type="checkbox"/>	NUR	226	2.000	A		Health Assessment	Successful	UG	XXNR	XXXX
6	201420	UG		<input type="checkbox"/>	NUR	216	8.000	C		Integrated Concepts II	Manual	UG	XXNR	XXXX
6	201420	UG		<input type="checkbox"/>	NUR	245	3.000	B		Maternal Nursing	(None)	UG	XXNR	XXXX
8	201440	UG		<input type="checkbox"/>	NUR	217	8.000	B		Integrated Concept	Override Edit	UG	XXNR	XXXX
8	201440	UG		<input type="checkbox"/>	NUR	254	2.000	A		Dimensions of Prof.	Override Edit	UG	XXNR	XXXX
				<input type="checkbox"/>						(None)	(None)			



Then you will go to TOOLS under options and click “Perform Unarticulation” and save (F10). This will remove the dummy course and make the equivalent side blank.

Attendance Period	Term	Level	Transfer Group	Transfer Primary Inst	Transfer Subject	Transfer Course	Transfer Credit Hours	Transfer Grade	Transfer Duplicate	Transfer Title	Articulate Ind	Equivalent Level	Equivalent Subject	Equivalent Course
2	201340	UG		<input type="checkbox"/>	HLT	250	3.000	B		General Pharmacol	Successful	UG		
2	201340	UG		<input type="checkbox"/>	NUR	100	1.000	B		Intro to Nursing & H.	Override Edit	UG		
2	201340	UG		<input type="checkbox"/>	NUR	115	3.000	A		LPN Transition	Override Edit	UG		
2	201340	UG		<input type="checkbox"/>	NUR	135	1.000	A		Drug Dosage Calcul.	Override Edit	UG		
4	201414	UG		<input type="checkbox"/>	NUR	226	2.000	A		Health Assessment	Override Edit	UG		
6	201420	UG		<input type="checkbox"/>	NUR	216	8.000	C		Integrated Concepts II	Override Edit	UG		
6	201420	UG		<input type="checkbox"/>	NUR	245	3.000	B		Maternal Nursing	Override Edit	UG		
8	201440	UG		<input type="checkbox"/>	NUR	217	8.000	B		Integrated Concept	Override Edit	UG		
8	201440	UG		<input type="checkbox"/>	NUR	254	2.000	A		Dimensions of Prof.	Override Edit	UG		
				<input type="checkbox"/>						(None)	(None)			

ID: C0205954 | Req: Chelby B | Institution: 4359 | Germanna Community College | Program:

TRANSFER ARTICULATION EVALUATION														
Attendance Period	Term	Level	Transfer Group	Transfer Primary Ind	Transfer Subject	Transfer Course	Transfer Credit Hours	Transfer Grade	Transfer Duplicate	Transfer Title	Articulate Ind	Equivalent Level	Equivalent Subject	Equivalent Course
2	201340	UG		<input type="checkbox"/>	PL1	290	3.000	B		General Pharmacol.	(None)			
2	201340	UG		<input type="checkbox"/>	NUR	100	1.000	B		Intro to Nursing & H.	Override Edit	UG	XXNR	XXXX
2	201340	UG		<input type="checkbox"/>	NUR	115	3.000	A		LPN Transition	Override Edit	UG	XXNR	XXXX
2	201340	UG		<input type="checkbox"/>	NUR	135	1.000	A		Drug Dosage Calcul	Override Edit	UG	XXNR	XXXX
4	201414	UG		<input type="checkbox"/>	NUR	220	2.000	A		Health Assessment	Override Edit	UG	XXNR	XXXX
6	201420	UG		<input type="checkbox"/>	NUR	216	3.000	C		Integrated Concepts II	Override Edit	UG	XXNR	XXXX
6	201420	UG		<input type="checkbox"/>	NUR	245	3.000	B		Maternal Nursing	Override Edit	UG	XXNR	XXXX
8	201440	UG		<input type="checkbox"/>	NUR	217	3.000	B		Integrated Concept	Override Edit	UG	XXNR	XXXX
8	201440	UG		<input type="checkbox"/>	NUR	254	3.000	A		Dimensions of Profs	Override Edit	UG	XXNR	XXXX
				<input type="checkbox"/>						(None)				

After you save, you will then go into TOOLS under Options and click "Perform Articulation" which will populate the equivalent course that has previously been entered in Banner. Save (F10).

University of Louisiana at Lafayette

Transfer Articulation Evaluation SHATAEQ 9.3.8 (AWS_PROD)

ID: C00269964 Roy, Chiviy B. Institution: 4359 Germanna Community College Program:

Attendance Period	Term	Level	Transfer Group	Transfer Primary Ind	Transfer Subject	Transfer Course	Transfer Credit Hours	Transfer Grade	Transfer Duplicate	Transfer Title	Articulate Ind	Equivalent Level
2	201340	UG		<input type="checkbox"/>	HLT	250	3.000	B		General Pharmacol	(None)	
2	201340	UG		<input type="checkbox"/>	NUR	100	1.000	B		Intro to Nursing & H.	Override E-8	UG
2	201340	UG		<input type="checkbox"/>	NUR	115	3.000	A		LPH Transition	Override E-8	UG
2	201340	UG		<input type="checkbox"/>	NUR	136	1.000	A		Drug Dosage Calcul	Override E-8	UG
4	201414	UG		<input type="checkbox"/>	NUR	226	2.000	A		Health Assessment	Override E-8	UG
6	201420	UG		<input type="checkbox"/>	NUR	216	8.000	C		Integrated Concepts II	Override E-8	UG
6	201420	UG		<input type="checkbox"/>	NUR	246	3.000	B		Maternal Nursing	Override E-8	UG
8	201440	UG		<input type="checkbox"/>	NUR	217	8.000	B		Integrated Concept	Override E-8	UG
8	201440	UG		<input type="checkbox"/>	NUR	254	2.000	A		Dimensions of Profs	Override E-8	UG

Tools: Refresh (F5), Export (Shift-F1), Print (Ctrl-P), Clear Record (Shift-F4), Clear Data (Shift-F5), Item Properties, Display ID Image, Exit Quickflow, About Banner, OPTIONS: Transfer Credit Articulation, Equivalent Roll Info, Resize Transfer Window, Resize Equivalent Window, Perform Articulation (highlighted), Perform Unarticulation, Load EDI/XML Transcript, BANNER DOCUMENT MANAGEMENT: Retrieve Documents (Alt-R).

University of Louisiana at Lafayette

Transfer Articulation Evaluation SHATAEQ 9.3.8 (AWS_PROD)

ID: C00269964 Roy, Chiviy B. Institution: 4359 Germanna Community College Program:

Attendance Period	Term	Level	Transfer Group	Transfer Primary Ind	Transfer Subject	Transfer Course	Transfer Credit Hours	Transfer Grade	Transfer Duplicate	Transfer Title	Articulate Ind	Equivalent Level
2	201340	UG		<input type="checkbox"/>	HLT	250	3.000	B		General Pharmacol	Successful	UG
2	201340	UG		<input type="checkbox"/>	NUR	100	1.000	B		Intro to Nursing & H.	Successful	UG
2	201340	UG		<input type="checkbox"/>	NUR	115	3.000	A		LPH Transition	Override E-8	UG
2	201340	UG		<input type="checkbox"/>	NUR	136	1.000	A		Drug Dosage Calcul	Override E-8	UG
4	201414	UG		<input type="checkbox"/>	NUR	226	2.000	A		Health Assessment	Override E-8	UG
6	201420	UG		<input type="checkbox"/>	NUR	216	8.000	C		Integrated Concepts II	Override E-8	UG
6	201420	UG		<input type="checkbox"/>	NUR	246	3.000	B		Maternal Nursing	Override E-8	UG
8	201440	UG		<input type="checkbox"/>	NUR	217	8.000	B		Integrated Concept	Override E-8	UG
8	201440	UG		<input type="checkbox"/>	NUR	254	2.000	A		Dimensions of Profs	Override E-8	UG

Tools: Start Over, Insert, Delete, Copy, Filter, Equivalent Course

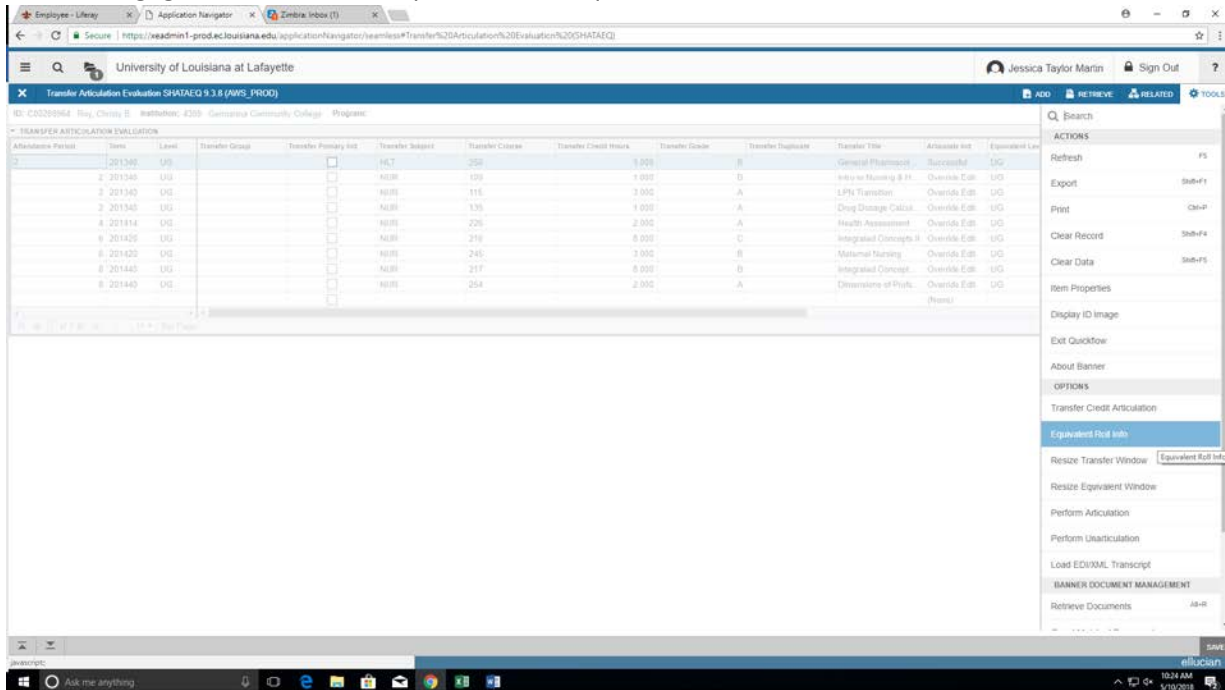
University of Louisiana at Lafayette

Transfer Articulation Evaluation SHATAEQ 9.3.8 (AWS_PROD)

ID: C00269964 Roy, Chiviy B. Institution: 4359 Germanna Community College Program:

Record 9 of 10

After saving, go to TOOLS under Options, click “Equivalent Roll Info”.



Check to make sure the hours and GPA match. Then use the History Indicator dropdown to “Roll to History” and save(F10). Once it’s rolled to history, the academic advisors and students can see the record. If it’s not rolled to history, they will not be able to see it.

